

WORKFORCE REVIEW COMMITTEE

CONFIDENTIAL PERSONAL DATA QUESTIONNAIRE

NOTICE: The information requested herein is needed to assist the Workforce Review Committee in its screening of candidates. This document is made available to and used by the Committee and is not made public. **Because this questionnaire is the initial step in the appointment and confirmation process, it should be returned Committee as soon as possible, but no later than 12:00 noon on Wednesday, February 15th, 2012.** Please use additional sheets as necessary to complete this document. You may include a resume if desired, but the resume is not a substitute for completing this questionnaire.

1. FULL NAME (Dr./Mr./Ms./Mrs.): **Ms. Evelyn Belicia Ayers**
2. HOME ADDRESS (Physical AND Mailing):
Home: 9 Braiden Manor Road, Columbia, SC 29209
Mailing: P. O. Box 24812, Columbia, SC 29224
3. BUSINESS ADDRESS (Physical AND Mailing):
I do not own a personal business. My employer's address is P. O. Box 995, 631 Hampton Street, Columbia, SC 29202
4. TELEPHONE NUMBER: **(home): (803) 754-6144**
(office): (803) 737-2652
(cell): (803) 413-4726
5. PREFERRED EMAIL ADDRESS: **ebayers05@yahoo.com**
6. County, City and Date of Birth: **Richland County, Columbia; 03/02/78**
7. Social Security Number:

8. Are you a resident of South Carolina? Have you been a resident of this state for at least the immediate past 5 years? If so, where? If not, where?

Yes, I am a resident of South Carolina. Yes, I have been a resident of South Carolina for the immediate past 5 years.

9. SCDL#:

10. Family status: Are you single **(X)**;
 married ();
 widowed (); or
 divorced ()?

(a) If married, state the date of your marriage and your spouse's full name. **N/A**

(b) If you have ever been divorced, state your ex-spouse's name, the date, name of the moving party, court, and grounds upon which the divorce was granted. **N/A**

(c) State the names of your children, their ages and places of residence. If your children are old enough to work, include the occupation and employer of each child. **N/A**

11. List each college and graduate or professional school you attended, including the dates of attendance and the degree(s) you received. If you left an institution without receiving a degree, explain the reason.

SCHOOL	DATES OF ATTENDANCE	DEGREE
Thurgood Marshall School of Law at Texas Southern University	08/02-05/05	Juris Doctor
Columbia College	7/8/02-8/1/02	No Degree Received I took a business writing course.
Winthrop University	8/22/00-5/31/01	No Degree Received. I took courses to earn additional hours for my teaching certificate.
Midlands Technical College	5/23/97-8/08/97	No Degree Received. I took a course(s) over the summer toward my Bachelor of Science

		Degree.
Florida Agricultural and Mechanical University	8/26/96-4/28/00	Bachelor of Science Degree in Music Education

12. List the significant activities in which you took part during college, graduate, and/or professional school. Give the dates you were involved in these activities and list any leadership positions you held.

Activity	Dates	Position
Student Body Association	1996-1997	Secretary of Freshman Affairs
Sigma Alpha Iota International Music Fraternity for Women	1997-2000	President, Parliamentarian
Helen Dawn Williams Mock Trial Competition	2004	Participant
James M. Douglas Board of Advocates	2004-2005	Member
Sports and Entertainment Lawyers Association	2002-2005	Events Chairperson
Phi Alpha Delta	2005-Present	Member
Black Student Lawyers Association	2002-2005	Member
Keynotes Piano Guild	1997-2000	Member
Florida A & M University Marching 100 Band	1996-1999	Member

13. Have you served in the military? If so, give the dates, branch of service, highest rank attained, serial number and present status. Were you honorably discharged? If not, give details. **No.**
14. Have you been employed or held any position in any of the following areas?
- _____ (a) general business administration
 - _____ (b) general business management
 - ☒ (c) The Department of Employment and Workforce
 - _____ (d) human resources management
 - _____ (e) finance
 - ☒ (f) law

15. Please provide the duration of your service in each of the particular fields listed above and give details about the nature of your work in these fields and the position(s) you held.

Field/Duration	Nature of Work and Positions Held
The Department of Employment and Workforce/6.5 Years	<p>Appellate Panelist- I currently serve on the Appellate Panel with two other members. We conduct appellate hearings on issues regarding South Carolina unemployment benefits and federal trade benefits. For appeals that are accepted where no hearing is granted before the Appellate Panel, a thorough review of the record below is examined. My examination of these cases include, but is not limited to, a review for timely appeals & proper parties, issues, notice of hearing, procedural & evidentiary issues in the hearing held before the administrative hearing officer, the administrative hearing officer's decision, & review & research of law & policy. After a hearing or case review, I submit my vote along with the two other members of the Appellate Panel & a decision is rendered & signed.</p> <p>Appellate Panelist Chairman- I served as the Appellate Panel's first Chairman. As chairman, I facilitated Appellate Panel hearings & meetings. I also organized meetings with the Appellate Panel and various DEW Department Managers as well as with the DEW Executive Director. I secured parking & computer access for the members of the Appellate Panel, established security measures for our hearings, improved the method of recording minutes for the hearings, initiated case tracking methods, brought awareness to time lapse & case aging, initiated methods to improve time lapse & case aging, initiated methods for improvement in quality & accuracy of proposed decisions by the DEW Legal Department, initiated improved electronic methods for processing & maintaining Appellate Panel Decisions, & communicated with the State Ethics Commission as needed for any ethical concerns of the Appellate Panel. I was also the immediate supervisor of the two administrative assistants that work in the Office of the Appellate Panel. As their supervisor, I reviewed work hours & leave requests, ensured proper staffing & supplies, conducted performance evaluations, dealt with personnel matters, & other management responsibilities pertinent to the position.</p>

	<p>Administrative Hearing Officer- I conduct a weekly average of twenty-four hearings on issues regarding South Carolina unemployment benefits and federal trade benefits; pre-examine cases for timely appeals and proper parties, issues, and notice of hearing; upload hearing recordings into Agency database; write, review, & sign decisions; research law & policy.</p> <p>Clerical Specialist with summer internships- I wrote memorandums & letters, reviewed & edited documents, organized files, answered phone calls, & completed other assigned tasks.</p>
Law/7.5 Years	<p>Appellate Panelist- I currently serve on the Appellate Panel with two other members. We conduct appellate hearings on issues regarding South Carolina unemployment benefits and federal trade benefits. For appeals that are accepted where no hearing is granted before the Appellate Panel, a thorough review of the record below is examined. My examination of these cases include, but is not limited to, a review for timely appeals & proper parties, issues, notice of hearing, procedural & evidentiary issues in the hearing held before the administrative hearing officer, the administrative hearing officer's decision, & review & research of law & policy. After a hearing or case review, I submit my vote along with the two other members of the Appellate Panel & a decision is rendered & signed.</p> <p>Administrative Hearing Officer- I conduct a weekly average of twenty-four hearings on issues regarding South Carolina unemployment benefits and federal trade benefits; pre-examine cases for timely appeals and proper parties, issues, and notice of hearing; upload hearing recordings into Agency database; write, review, & sign decisions; research law & policy.</p> <p>District Attorney's Office- I completed a criminal externship. I examined records & prepared organizational chart summarizing murder case, documented findings & analyzed various aspects of the case including the charges, mitigating factors & defenses the accused might raise; formulated witness lists, briefed supervising prosecutor of my findings, proofread documents, and observed numerous trials</p>

	<p>Business and Law of Sports Externship- Developed & presented a corporate sponsorship proposal highlighting a reputable corporation; Particular emphasis was placed on advantages of involvement in the corporation's market, advantages of a local versus league deal, venue, international relations, promotion of family activities, support of youth in surrounding communities, & the most beneficial sports sponsorships</p> <p>Law Clerk Class Action Suit- Assisted with preparation of a class action suit, prepared designations & indexed depositions of lay & expert witnesses, & organized files</p> <p>Law Clerk Probate Court- I processed estate documents including appointments of personal representatives, opening & closing documents, accountings, division of property for distribution (testate & intestate estates); drafted court orders & memoranda, researched will contest issues & other law for matters pending before the court, assisted with court hearings, observed a trial, observed hearings for guardian ad litem of mentally infirm, conducted search for deeds, & communicated with persons of matters pertaining to estates (updates on the accounts, needed documents, & information on persons)</p>
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16. Since completing your education, list in chronological order any occupation, business, or profession in which you have been engaged other than holding public office. Include the name of your business or employer and supervisor, the dates of your employment, and the nature of your work during each period.

I have had intervening employment between degree programs. I have included employment after each degree level. Please see the chart below.

Employer/Dates/Supervisor	Nature of Work
South Carolina House of Representatives; 5/97-6/97; Blake Wehunt	I worked as a page. I completed errands, reviewed documentation, organized items, & completed other tasks as assigned.

South Carolina Department of Employment and Workforce; 6/30/07-8/8/97; John Cummings	I worked as a clerical specialist. I wrote memorandums & letters, reviewed & edited documents, organized files, answered phone calls, & completed other assigned tasks.
South Carolina House of Representatives; 5/12/98-6/16/98; Representative Bessie Moody-Lawrence	I worked as a legislative aide. I answered phone calls from constituents, drafted memorandums, organized files, & completed other clerical duties.
South Carolina Department of Employment and Workforce; 6/22/98-7/31/98; J.M. Horton and Jesse Byrd	I worked as a clerical specialist. I wrote memorandums & letters, reviewed & edited documents, organized files, answered phone calls, & completed other assigned tasks.
Maclay School	I worked as a student teacher intern. I taught general music to elementary school students, beginning & intermediate band to middle school students, & advanced band to high school students. I helped the high school band members to prepare for their concert band competitions. I also assisted the percussion ensemble. I organized an assembly featuring the Florida Agricultural & Mechanical University's Percussion Ensemble.
Beaufort County School District-Shanklin Elementary School; 8/10/00-5/31/02; Rita Smith	I worked as a music teacher. I taught general music and music theory to kindergarten and first through fifth grades. I organized concerts and directed a fifth grade choir. I assisted with the African Drums Ensemble & coached a step-team.
Richland County Probate Court; Summer 2002; Judge Amy McCulloch	I processed estate documents including appointments of personal representatives, opening & closing documents, accountings, division of property for distribution (testate & intestate estates); drafted court orders & memoranda, researched will contest issues & other law for matters pending before the court, assisted with court hearings, observed a trial, observed hearings for guardian ad litem of mentally infirm, conducted search for deeds, & communicated with persons of matters

	pertaining to estates (updates on the accounts, needed documents, & information on persons)
Law Offices of Dick Harpootlian & (former) Lewis, Babcock & Hawkins; Summer 2003; Dick Harpootlian and Fred Walters	Assisted with preparation of a class action suit, prepared designations & indexed depositions of lay & expert witnesses, & organized files
Houston Rockets of National Basketball Association	Business of Law and Sports Externship- Developed & presented a corporate sponsorship proposal highlighting a reputable corporation; Particular emphasis was placed on advantages of involvement in the corporation's market, advantages of a local versus league deal, venue, international relations, promotion of family activities, support of youth in surrounding communities, & the most beneficial sports sponsorships
Harris County District Attorney's Office; 1/05-5/05; Claire Connors	I completed a criminal externship. I examined records & prepared organizational chart summarizing murder case, documented findings & analyzed various aspects of the case including the charges, mitigating factors & defenses the accused might raise; formulated witness lists, briefed supervising prosecutor of my findings, proofread documents, and observed numerous trials

17. What is your current occupation? Include the specific nature of your work, your responsibilities, and the duration of your work in this current field.

South Carolina Department of Employment and Workforce; 5/19/10-Present	I currently serve on the Appellate Panel with two other members. We conduct appellate hearings on issues regarding South Carolina unemployment benefits and federal trade benefits. For appeals that are accepted where no hearing is granted before the Appellate Panel, a thorough review of the record below is examined and a decision rendered. My examination of these cases include, but is not limited to, a
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	review for timely appeals and proper parties, issues, notice of hearing, procedural & evidentiary issues in the hearing held before the administrative hearing officer, the administrative hearing officer's decision, review/research of law and policy. After a hearing or case review, I submit my vote along with the two other members of the Appellate Panel and a decision is rendered & signed.
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18. List in chronological order any employment of you by any governmental agency whether full or part time, contractual or at will, consulting or otherwise. Explain the nature of your work during each period.

Please see the answers to questions 16-17 showing my employment with the South Carolina Department of Workforce and Employment.

19. Are you an officer or director or involved in the management of any business enterprise? Explain the nature of the business, your duties, and the term of your service. **No.**
20. If you are an attorney, list all courts in which you have been admitted to practice and list the dates of your admission. Give the same information for administrative bodies that require a special admission to practice.

I am licensed to practice law in the state courts of South Carolina and Texas.

21. If you are an attorney, identify all clients to whom you have provided legal services in connection with a client's dispute or business relationship with the DEW, DEW Appellate Panel (formerly ESC Commission), or any other local, state or federal government entity related to workforce issues. Also provide the nature of the legal services provided, and the disposition of any dispute. **N/A**
22. List all published articles and/or books you have written and give citations and the dates of publication for each. **N/A**
23. Briefly describe any continuing education you have received during the past five years.

I regularly attend continuing legal education courses as required by

the South Carolina Appellate Court Rules. These courses have primarily dealt with administrative law, regulatory law, ethics, and professional responsibility. A transcript of these courses may be provided upon request.

24. List all civic, charitable, religious, educational, social and fraternal organizations of which you are or have been a member during the past five years. Include any offices held and the dates you held those offices.

Delta Sigma Theta Sorority, Incorporated (Cotillion Formal Tea Committee), Charles F. Bolden, Sr. Handbell Choir, Northminster Presbyterian Church Personnel Committee, & Northminster Presbyterian Church Deacon Board (Publicity Chairperson: January 2010-May 2010, Vice Moderator December 2011-Present), & Historic Columbia Foundation

25. List all professional, industry, or trade organizations of which you are or have been a member during the past five years. Include any offices held and the dates you held those offices.

South Carolina Women Lawyer's Association, South Carolina Black Lawyers Association, South Carolina Administrative and Regulatory Law Association, American Bar Association, South Carolina Bar Association, South Carolina Bar Association Young Lawyers Division (Cinderella Project Committee and Diversity Committee), Texas Bar Association, Texas Bar Association Young Lawyers Division

26. List pertinent personal or professional honors, awards, or other forms of recognition received and not listed elsewhere.

Graduated with honors from all colleges where degrees were obtained, Am Jur Award for the highest average in Business Associations Law Course, Who's Who Among America's Colleges and Universities, Golden Key National Honor Society, Alpha Kappa Mu Honor Society, and White and Gold Honor Society, Florida Agricultural & Mechanical University 40/40 Inaugural Class (Recognized as one of forty alumni under the age of forty excelling in their careers), & Recognized as one of the Church Women United of Columbia Unit Outstanding Church Women for 2011.

27. Have you ever held public office? If so, provide details, including the office, whether elected or appointed, the length and dates of your service. Also state whether or not you timely filed reports with the State Ethics Commission during the period you held office. Were you ever subject to a

penalty or investigation? If so, provide details, including dates.

Yes, I am currently serving in a public office position as an Appellate Panelist with the SC Department of Employment and Workforce as of May 19, 2010. Yes, I have timely filed reports with the State Ethics Commission during this term of office. No, I have been subject to penalty or investigation.

28. Have any of your family members ever held public office? If so, provide details, including office, whether elected or appointed, the length and dates of your service. For the purposes of this question, 'family member' means parent, brother, sister, child, mother-in-law, father-in-law, son-in-law, daughter-in-law, grandparent, or grandchild. **No.**
29. List any local, county or statewide board, commission, council or other body on which you currently serve which constitutes the holding of an office under the provisions of Article VI, Section 3 of the South Carolina Constitution. Article VI, Section 3 states that:

No person may hold two offices of honor or profit at the same time. This limitation does not apply to officers in the militia, notaries public, members of lawfully and regularly organized fire departments, constables, or delegates to a constitutional convention.

I do not currently serve in any capacity that constitutes holding office.

30. Have you ever been an unsuccessful candidate for elective, judicial, or other public office? If so, give details, including dates. **No.**
31. Have you ever been terminated from any employment for cause? If so, give details and dates. **No.**
32. Have you or any employer, for the preceding ten years, been investigated, reprimanded, fined or suspended for doing business with any state or federal agency? If so, give details and dates. **No.**
33. Have you ever collected unemployment benefits? Please provide dates and details. **No.**
34. Describe any financial arrangements or business relationships that you have, or have had in the past, that could constitute or result in a possible

conflict of interest on the DEW Appellate Panel. Explain how you would resolve any potential conflict of interest. (If you are an attorney, for purposes of question 31, 'financial arrangements or business relationships' include any current or former clients and 'conflict of interest' means a conflict of interest, as defined by the South Carolina Rules of Professional Conduct, between any of your current or former clients and the DEW and/or the DEW Appellate Panel.)

I have none.

35. Have you ever been arrested, charged, or held by federal, state, or other law enforcement authorities for violation or for suspicion of violation of any federal law or regulation, state law or regulation or county or municipal law, regulation or ordinance? If so, give details. Do not include minor traffic violations. **No.**
36. Have you ever been arrested, charged, or held by federal, state, or other law enforcement authorities for violation or for suspicion of violation of any federal law or regulation, state law or regulation or county or municipal law, regulation or ordinance? If so, give details. Do not include minor traffic violations. **No.**
37. S.C. Code §8-13-700 provides, in part, "No public official, public member, or public employee may knowingly use his official office, membership, or employment to obtain an economic interest for himself, a member of his immediate family, an individual with whom he is associated, or a business with which he is associated." **Please detail any knowledge you may have of any formal charges or informal allegations against you or any other DEW Appellate Panel candidate violating these provisions.** Include the disposition, if any, of such charges.
37. S.C. Code §8-13-765 provides, in part, "No person may use government personnel, equipment, materials, or an office building in an election campaign." **Please detail any knowledge you may have of any formal charges or informal allegations of you or any other DEW Appellate Panel candidate violating these provisions.** Include the disposition, if any, of such charges.

I do not know of any.

38. Have you been party (plaintiff or defendant) in any state or federal litigation for the preceding ten years? If so, give details.

Yes. I was a member of a class-action suit against Bar-Bri Law Review.

39. Have you filed state and federal income tax returns for the past ten years? If not, give details.

Yes, for each of the years that I have had income. I did not have income from 2003-2005 because I was a full-time law student. As a result, I did not file tax returns for those years. My internships/externships were unpaid.

40. Have federal, state, or local authorities ever instituted a tax lien or other collection procedure against you? If so, give details and provide any final disposition. **No.**
41. Have you ever defaulted on a student loan? If so, give details. **No.**
42. Have you ever filed for bankruptcy? If so, give details. **No.**
43. Have you ever been disciplined, cited, or fined for unprofessional conduct or a breach of ethics by any court, regulatory or administrative agency, bar association, disciplinary committee, or other professional group? Have you ever been the subject of a formal complaint, or is there a complaint pending against you before such a group? If so, give the details and describe any final disposition. **No.**
44. Have you ever been disciplined or fined by the State Ethics Commission? If so, give details. **No.**
45. Are you now or have you ever been employed as a "lobbyist," as defined by S.C. Code § 2-17-10(13)? Have you acted in the capacity of a "lobbyist's principal," as defined by S.C. Code § 2-17-10(14)? If so, give the dates of your employment or activity in such capacity and specify by whom you were directed or employed. **No.**
46. Since submitting your notice of intention, have you accepted lodging, transportation, entertainment, food, meals, beverages, money, or any other thing of value as defined by S.C. Code § 2-17-10(1) from a lobbyist or lobbyist's principal? If so, specify the item or items you received, the date of receipt, and the lobbyist or lobbyist's principal involved. **No.**

Note: For questions 43-50 you are under an ongoing duty to notify the WRC of any material changes to the initial answers that you provide on this application.

47. Itemize (by amount, type, and date) all expenditures, other than those for travel and room and board, made by you, or on your behalf, in furtherance of your candidacy for the DEW Appellate Panel.

I have no expenditures as of the date of this application.

48. List the amount and recipient of all contributions made by you or on your behalf to members of the General Assembly from January 1, 2006 to date.

I have not made any contributions and none have been made on my behalf.

49. Have you directly or indirectly requested the pledge of any member of the General Assembly for your election to the DEW Appellate Panel? If so, please explain. **No.**
50. Have you directly or indirectly requested the pledge of any member of the Workforce Review Committee related to your screening for the DEW Appellate Panel? If so, please explain. **No.**
51. Have you requested a friend or colleague contact members of the General Assembly on your behalf? If so, give details. **No.**
52. Have you requested a friend or colleague contact members of the WRC on your behalf? If so, give details.
53. Have you received the assurance of any public official or public employee that they will seek the pledge of any member of the General Assembly for your election to the DEW Appellate Panel Commission? If so, give details. **No.**
54. Have you received the assurance of any member of the WRC that they will seek the pledge of any member of the General Assembly for your election to the DEW Appellate Panel? If so, explain. **No.**
55. Have you or has anyone on your behalf solicited or collected funds to aid in the promotion of your candidacy? If so, specify the amount, solicitor, donor, and date of the solicitation. **No.**

56. State any other information which may reflect positively or negatively on you or your candidacy, or which you believe should be disclosed in connection with consideration of election to the DEW Appellate Panel. **N/A**
57. List the names, addresses, and telephone numbers of five persons who have provided letters of reference. **Letters should be addressed to the Workforce Review Committee and must be mailed with your completed application, to: WRC, P.O. Box 142, Columbia, S.C. 29202.**
- (a) Vince Ford- Palmetto Health Community Services, P. O. Box 2266, Columbia, SC 29202. (803) 296-2158.
 - (b) Dr. Dill Gamble- 5 Dantzler Drive, Columbia, SC, 29209. (803) 776-7694.
 - (c) Dr. Bessie Moody-Lawrence- 219 Bowser Street, Rock Hill, SC 29230. (803) 327-5110.
 - (d) Barbara M. Bailey- 3921 Shaw Street, Columbia, SC 29203. (803) 779-3981.
 - (e) James E. Wright- 221 Swandale Drive, Columbia, SC 29203. (803) 754-9510 .
58. For which Appellate Panel seat (1, 2 or 3) are you applying? **1**

YOUR SIGNATURE WILL BE HELD TO CONSTITUTE A WAIVER OF THE CONFIDENTIALITY OF INFORMATION CONCERNING ANY CIVIL OR CRIMINAL MATTERS, INFORMATION CONCERNING YOUR DRIVING RECORD OR ANY INFORMATION CONCERNING YOUR CREDIT.

Certification of Applicant

I hereby certify that the answers the questions in this questionnaire are true, accurate and complete to the best of my knowledge. I know and agree that any misrepresentation or omission of the facts may result in my being disqualified or being discharged should I already be elected. I authorize the Workforce Review Committee (WRC) to conduct an investigation of me as it considers appropriate. I further understand that the WRC may utilize the services of any agency of state government to assist in the investigation, including the State Law Enforcement Division. The background investigation may include but is not limited to a criminal history, driving record and credit check. I also authorize the WRC to obtain any records it deems appropriate in the course of its investigation, and to provide its members with copies of this application and my criminal history and credit report and any other information gathered in processing this appointment.

Gudlyn Delicia Jones
Applicant's Signature

Sworn and subscribed before me this 14th day of February, Two
Thousand and 13

[Signature]
Notary Public for South Carolina

My commission expires March 12 2017.